

Role Description

Tech Support



SPRING HARVEST

Summary of the role

Spring Harvest relies on the use of sound, film and multimedia throughout the programme and so we need volunteers who understand how to set up technical equipment and troubleshoot problems should they arise.

You will need experience of both Windows and Mac computers, know how to connect a laptop to a video projector and be able to troubleshoot technical issues.

You will mostly be working in smaller venues, setting up basic A.V. and P.A. equipment, recording seminars, assisting speakers with their technical requirements and sorting out problems as they arise.

You will play a vital part in the creation of some of our teaching resources which we make available to guests as you oversee the recording of seminars and you will get to enjoy various aspects of the programme as you fulfil your role.

WHAT YOU COULD BE DOING:

- Supporting speakers in the use of A.V. and P.A. equipment
- Setting up and connecting computers with projectors, monitors and AV screens.
- Recording seminars and main sessions (training will be given)
- Assisting the Copy Room leader with duplicating copies of CDs/DVDs of recordings for sale on the Spring Harvest Stand
- Operating small P.A. systems during sessions, children's work or evening entertainment.
- Troubleshooting technical problems

WHAT YOU WILL NEED:

- An understanding of laptops and connectivity to A.V. equipment
- The ability to trouble-shoot technical issues
- A good knowledge of Windows and MAC laptops
- Basic understanding of A.V. and P.A. set-up would be a bonus
- The ability to work within a team under the supervision of a team leader

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WORKING PATTERN:

- A typical day may commence around 9am and finish around 11.30pm
- You will receive meal breaks and rest periods where possible
- You will need to help with setting up and/or packing down the event for which you will need to be available for additional periods of time

TEAM SIZE:

- 8 volunteers per break at Minehead and Skegness only
- 2-4 volunteers at Harrogate

VOLUNTEERS MUST BE:

- over 18 years of age
- able to complete an on-line application and provide referee details
- happy to work within the EA Basis of Faith and Lausanne Covenant

VOLUNTEERS WILL RECEIVE:

- free team accommodation (shared rooms)
- three meals a day
- travel expenses up to £80

**If you have any queries, please contact Jenny Sellars
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